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Recommendation Letter for Matthew David

To Whom It May Concern:

It is with great pleasure and sincerity that I offer the highest possible recommendation of Matthew David, a gentleman of outstanding leadership abilities, to your organization. I have known Matthew personally and professionally since 1998, working closely with him both at DePaul University and in co-founding and managing Keyhole Theatre, a non-profit Illinois organization founded in 1999 and thriving thanks to Matthew's supervision and management skills.

One of the most impressive qualities about Matthew is his genuine love and talent for libraries. It is the profession that has always given him the most satisfaction, and I am pleased to have the opportunity to observe his work while at DePaul University. All of his co-workers there respected and admired him both professionally and personally. I watched Matthew flourish in the professional academic setting of the DePaul University library.

While I was able to observe Matthew's exceptional skill and passion for library work during my time at DePaul University, it is in his work as the co-founder and Executive Director of Keyhole Theatre that I know him best and can vouch for his leadership and management skills and ability to plan, organize and execute new ideas and initiatives with creativity and a strong sense of collaboration.

Matthew's knowledge of non-profits was the impetus for the creation and incorporation of Keyhole Theatre Company in 1999. His leadership skills as Executive Director of the company from its start until 2004 when he moved to an advisory position on the company's Board of Directors is to credit for the company's success. With terrific self-motivation and fearless initiation, he organized and led the staff of the company to develop and implement a strategic plan. Always friendly, patient and intelligent, Matthew's true gift is for inspiring greatness in those around him.

Simply put, Matthew David would be a tremendous asset to your organization. Professionally, he is highly qualified and would inspire the staff with his dedication and leadership ability. Personally, he would be a great pleasure to work with, bringing humor, patience and creativity to every appropriate situation. Please feel free to contact me at any time (see letterhead) for more information.

Sincerely,

A handwritten signature in cursive script, appearing to read "Frank Merle".

Frank Merle, Co-founder and Artistic Director, Keyhole Theatre